

Local Security Administrator Designation Form

LINK® System Subscriber shall complete and submit this Local Security Administrator Designation Form in accordance with the LINK® System Agreement and applicable Spectra Energy Pipeline tariff(s). If you have any questions, please call the LINK® Help Line at 713-989-LINK® or 1-800-827-LINK® or e-mail to link-help@spectraenergy.com.

Please send or fax form to:

Spectra Energy Gas Transmission
LINK® Group, Room 3J-29
P.O. Box 1642
Houston, Texas 77251-1642
Fax: 713-386-4585

This Local Security Administrator Designation Form identifies the LINK® System User that will be designated as the Local Security Administrator of LINK® System Subscriber. In addition, Section 2 of this form identifies the LINK® System User that will be designated as the Local Security Administrator of those companies in an affiliated group of LINK® System Subscribers. The Local Security Administrator so designated shall assign, change, disable, and otherwise manage USERIDs and passwords for all LINK® System Users of the LINK® System Subscriber(s) in accordance with the applicable LINK® System Agreement(s) and Spectra Energy Pipeline tariff(s).

Section 1: LINK® System User Information

LINK® System User Name _____

LINK® System Subscriber _____
(Employer of LINK® System User Identified Above)

LINK® System Subscriber Proprietary Code (a.k.a. Service Requestor Proprietary Code) _____
(Obtain via the LINK® System by Clicking "Lists" in Menu Tree; then clicking "Service Requester")

Please complete A or B below:

A. If LINK® System User identified above created a new or has an existing USERID, please specify the USERID below and complete Sections 2 and 3:

LINK® USERID _____

B. To disable the USERID of LINK® System User identified above, specify the USERID below and return this form. No other information is needed and no signatures are required.

LINK® USERID _____

Before a pipeline's data can be accessed by the Local Security Administrator or any ID set up by the Local Security Administrator, the LINK® System Subscriber must have in place a LINK® System Agreement or valid pipeline service contracts, as described in the instructions section of the Download LINK® System Access Forms web page (found on the LINK® system home page).

The Local Security Administrator for LINK® System Subscriber can modify address and contact information related to LINK® System Subscriber, as well as propose, approve, or terminate any affiliate or agency relationships involving the LINK® System Subscriber.

When permitted by an affiliate or agency relationship, the Local Security Administrator can perform all of the LINK® system functions described above on behalf of any other LINK® System Subscriber involved in the affiliated or agency relationship. These functions can include executing contracts, performing capacity release, entering nominations, confirming locations and viewing invoices for the LINK® System Subscriber involved in the affiliated or agency relationship.

This form must be signed by the supervisor of the LINK® user being assigned Local System Administrator rights, or by a duly authorized officer of the LINK® System Subscriber(s).

By signing, you acknowledge that you have read and understand the section above describing the rights possessed by a Local Security Administrator, and that you affirm that you are authorized to grant the Local Security Administrator these rights.

LINK® System Subscriber

By: _____
Approval Signature

Printed Name

Title